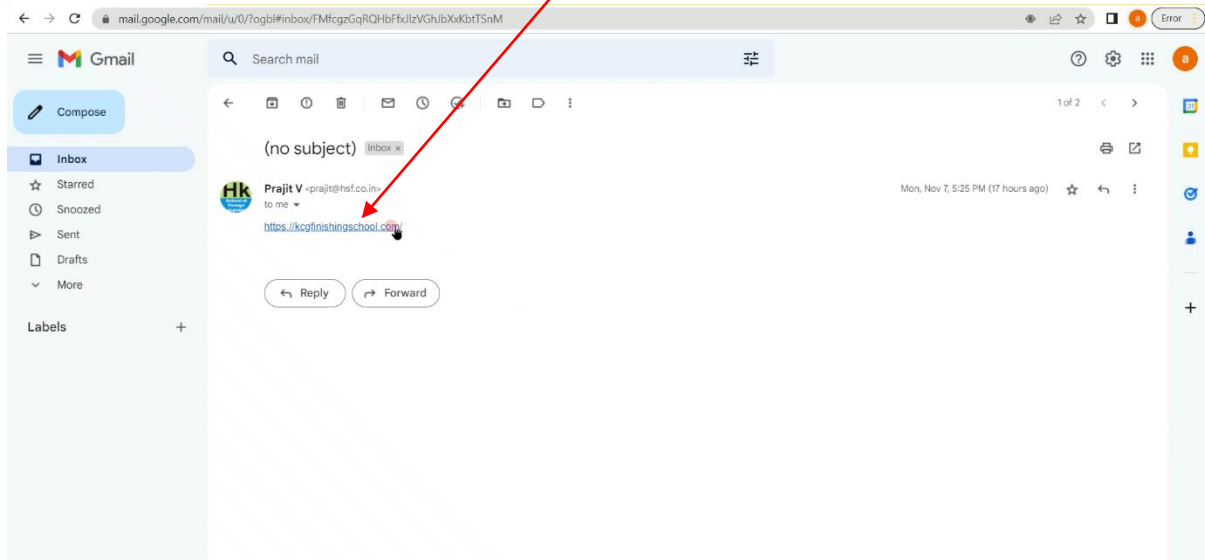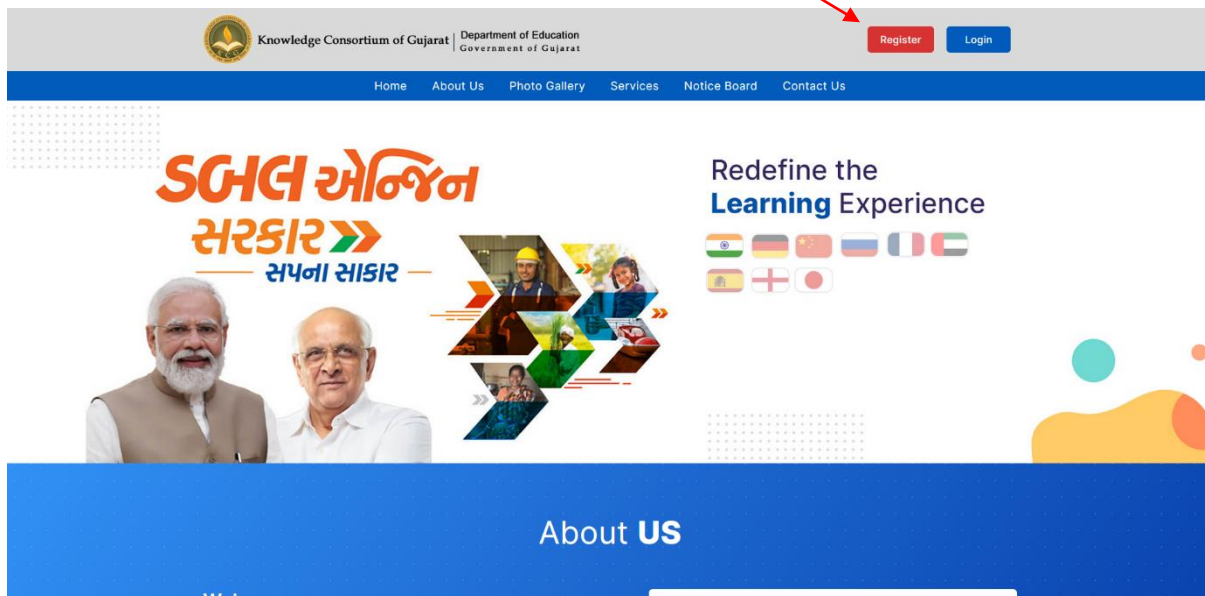# Registration Process for

Principal [college]

Pic 1: As soon as you receive the **link** in your email, please click the provided link to begin the registration process for your college and yourself
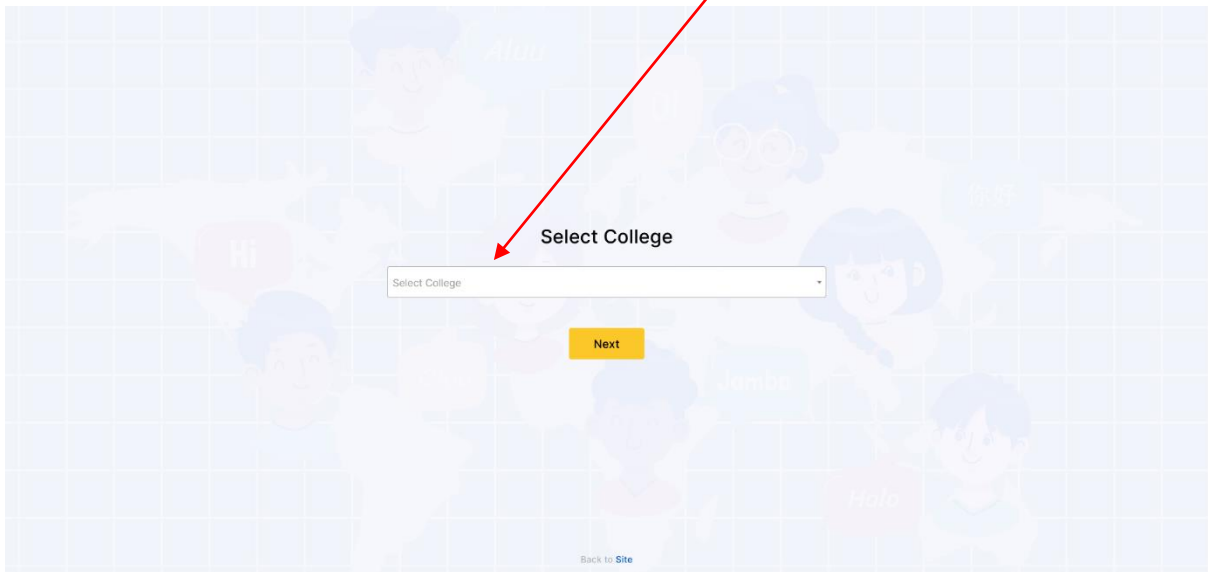

Pic 1:

Pic 2: In order to proceed, click the **REGISTER** button in the top right corner of the page after clicking the link
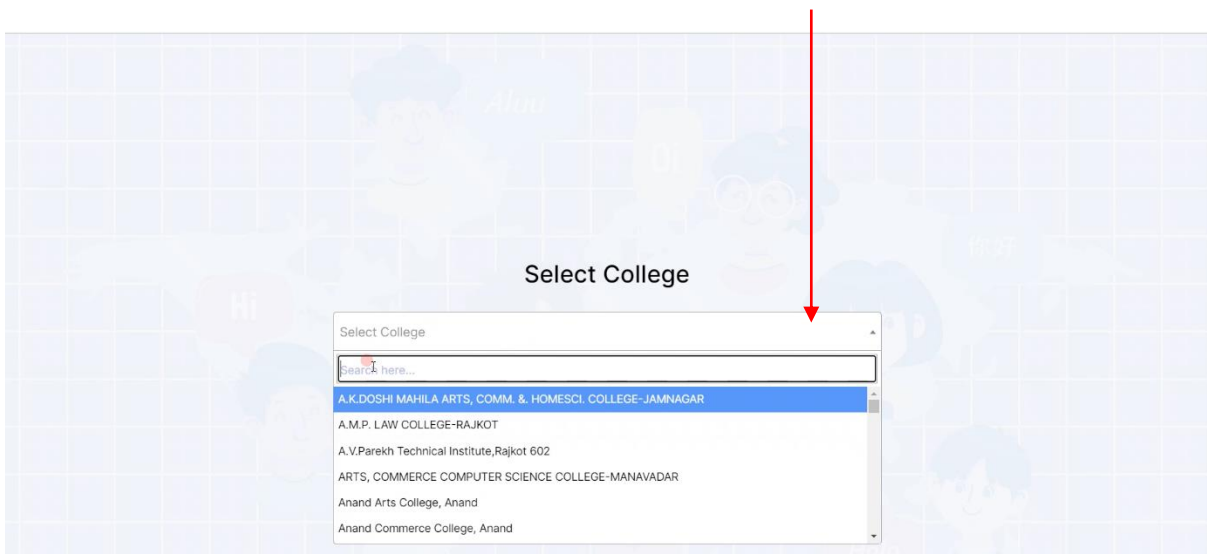

Pic 2

Pic: 3

Upon clicking the Register button, a page will appear in which you will need to select your college from the **drop-down** menu.
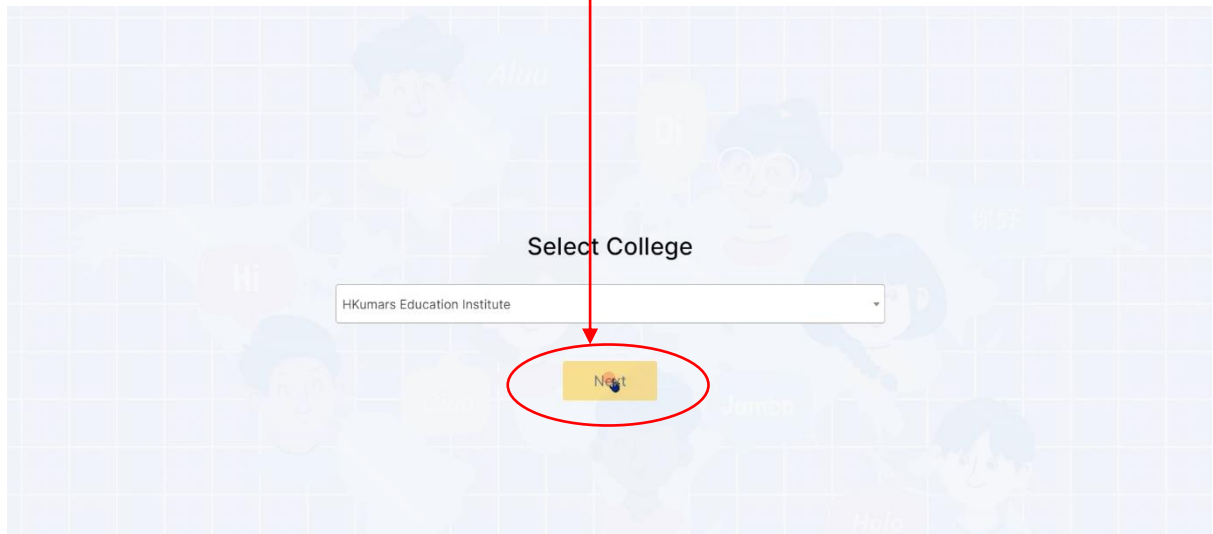

Pic: 3

You will be asked to select your college **like this** example

Pic: 4 If you have already selected your college, please proceed to the next step
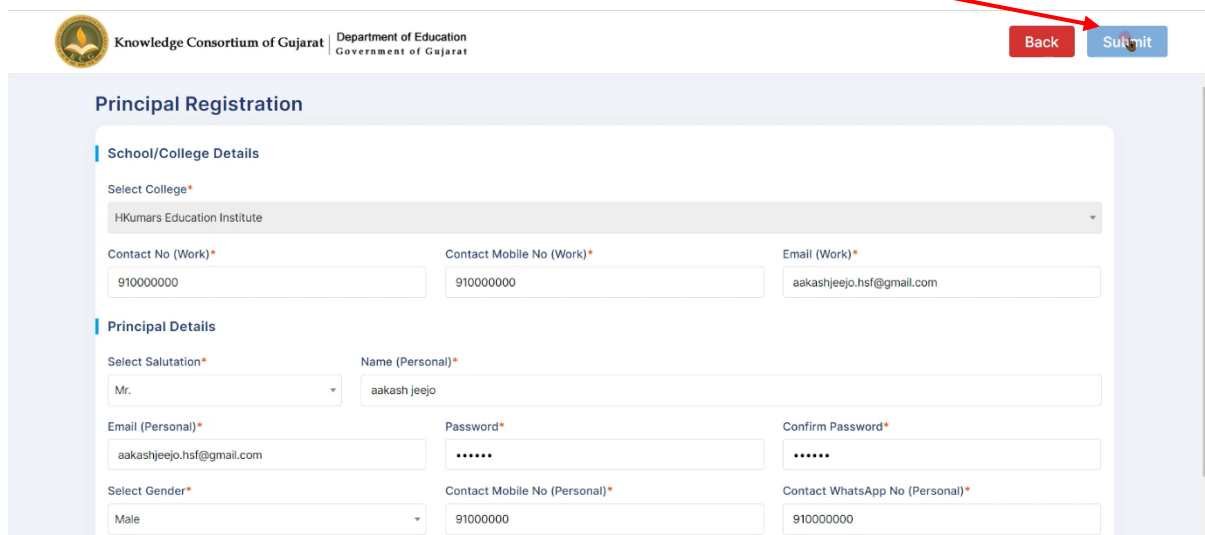

Select College

HKumars Education Institute

Next

Pic: 4

Pic: 5 Please fill in the details as requested

Knowledge Consortium of Gujarat | Department of Education
Government of Gujarat

Back   Submit

Principal Registration

School/College Details

Select College*

HKumars Education Institute

Contact No (Work)*   Contact Mobile No (Work)*   Email (Work)*

Enter Contact No   Enter Contact Mobile No   Enter Email

Principal Details

Select Salutation*   Name (Personal)*

Mr.   Enter Full Name of Principal

Email (Personal)*   Password*   Confirm Password*

Enter Email   Enter Password   Enter Confirm Password

Select Gender*   Contact Mobile No (Personal)*   Contact WhatsApp No (Personal)*

Male   Enter Contact Mobile No   Enter Contact WhatsApp N

Pic: 4

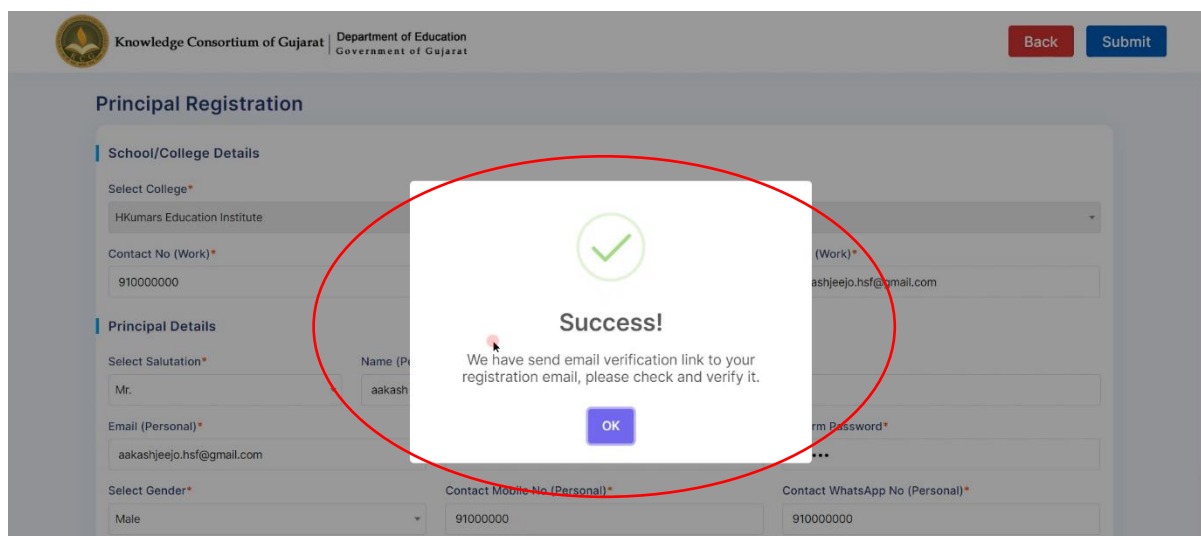Pic: 5 Once you fill all requested details, you may submit the information by clicking **SUBMIT** button.

Pic: 5

Pic: 6

Upon submission, you will receive a notification stating that an email has been sent to your registered email address for verification. Please click OK and check your email to verify your Email ID.
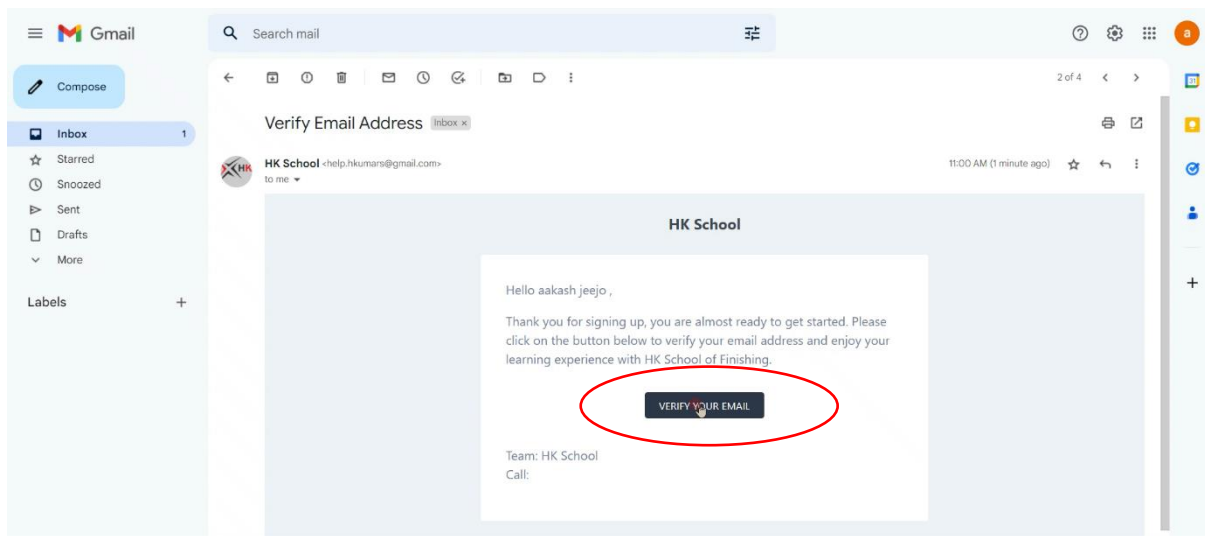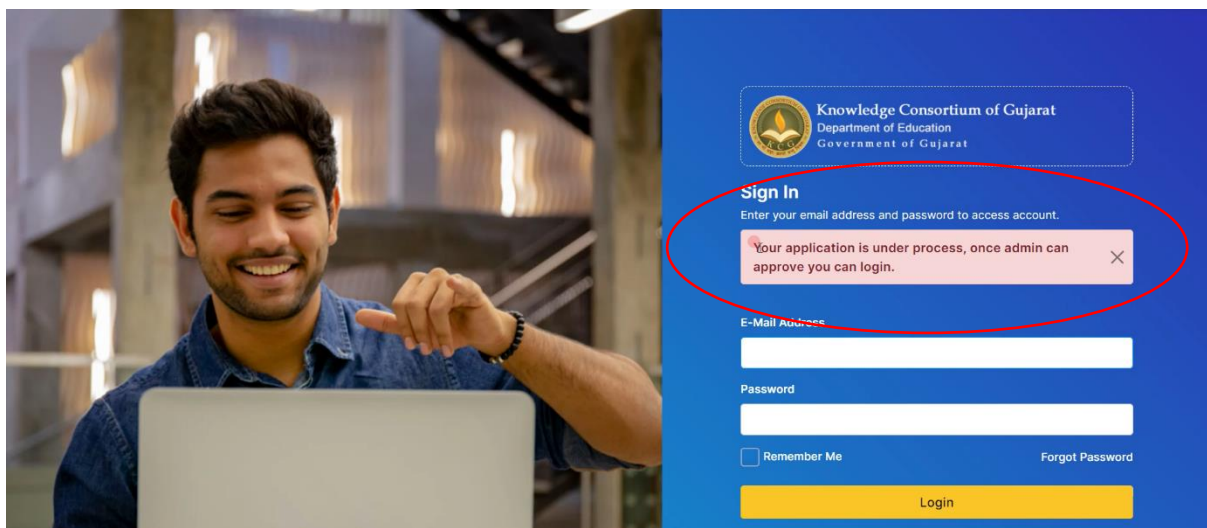

Pic: 6

Pic:7

After checking your email, you will notice a link that asks you to verify your email address. Once you click the link, you will be directed to your login page, which is shown below in **Pic 7** (your email will be shown like this) and **Pic 8** (your login page of KCG School of Finishing portal)

Pic: 7

Pic:10 You will receive an email in 24 hours informing you that your login credentials have been approved.

Note: If you login without approval of your ADMIN, you shall receive an error as in **Pic 10**

Pic:10

Note:

You will be able to login once admin has approved your request, at which point you will be able to setup your upcoming batches.

Wishing you good luck

Thank you.